

# 10/10 Quarterly PAC Meeting

Thursday, October 10, 2019

12:01 PM

## Attendance

### **Learning Coaches/Parents:**

Stacy Ajax  
Brenda Beebe  
David Loughmiller  
Hailey Koplin

### **Staff Members:**

Meghan Merideth  
Tiffany Allen,  
Melody Burum  
Cami Wilde

Meghan Merideth, Head of school.

School Trust Lands Committee/School Community Council: They meet twice a year to help direct how we spend the school Trust Land funds for the next year. We need 5 parents or grandparents to take part in this committee. Please fill out this survey if you are interested. [Trust Lands Committee Form](#)

- David Loughmiller volunteered

## Financial/Secretary Business

- What do we need as far as school support for our PAC finances (David Loughmiller – Treasurer)
  - *LLC Creation*
  - *Own account*
  - *Transfer current balance to new account*
- Tiffany to work with Admin on what accounts would need to be set up
- What programs do we want to use to stay accountable/keep track of money raised/used

Meghan is going to check with our school attorney on how to set this up. This is like a booster club from another school. If it hits our school banking account, it is subject to rules and regulations of state education funds. It allows us to use the money for other things (like gift cards as incentives or for teacher appreciation or events). She will get back to us with a statement from our attorney to get this going.

Transparency with these funds. We do have David as our treasurer to help with this. Tiffany will reach out when we have more information. David expressed that we need to have a spreadsheet or program that allows us to see any changes/edits for auditing purposes. Tiffany will look into online programs to meet this need.

# Need to Know

Entire PAC Meeting - NEXT MEETING JANUARY 9<sup>th</sup>

*Sub committees can meet individually between now and then.*

- Events - Cami Jo Wilde - [cawilde@utahvirtual.org](mailto:cawilde@utahvirtual.org)
- Fundraising - Melody Burum - [mburum@utahvirtual.org](mailto:mburum@utahvirtual.org)
- Community Outreach - Tiffany Allen - [tallen@utahvirtual.org](mailto:tallen@utahvirtual.org)

# New Business/Unfinished Business

- PAC website - <http://utahvirtualacademy.org/pac/>
- PAC Flyer App Group - For updates and meeting reminders - <https://www.flyerconnect.org/app>

<http://utahvirtualacademy.org/PAC/>

This has all notes, links, surveys, etc. Anything important that needs to be known for this committee all in one place.

PAC Flyer App Group: You can subscribe to this and then receive updates through this.

Fund Raising Committee:

Melody has two members helping send out reminders and recruit volunteers. We are still in need of volunteers that can help with our donation pickup for the UTVA Pantry.

Events:

We are going to try our monthly meeting via google docs. Cami will send the first one out on October 14th after our whole committee meeting. She will send out a calendar invite for the first Monday of each of the following months. This will include a document where we can collaborate on any events that are coming up and also have room for other suggestions, questions etc. See more details below.

Actual meetings will be called if the committee sees a need while collaborating virtually.

Committee members will have an opportunity to sign up to help with upcoming events and then work with the school staff members over that.

UTVA Parent Parties were planned for the 2nd Monday of each Month. Schedule through November coming on the October 14th google doc. See more details below.

**Outreach:**

Had a meeting about engaging students with opportunities in the committee. Set some small goals and some bigger picture/long term goals. David is going to reach out to his connection with Intermountain Healthcare to help build opportunities for students interested in healthcare and biology.

Information Services: One contact with someone that had worked for adobe. Looking into trade school opportunities for after high school as well

Looking for art opportunities through their connections as well. Has connections to local artists.

We can see how using these connections with the three committees to provide new opportunities.

Be thinking of Teacher Appreciation for spring. David may have a connections to arctic circle

Use parent parties and other events to film something for a flash mob.

Give parents and students opportunities to help record this kind of thing. Make sure that they have filled out the media release form.

Next meeting in January for whole committee. Sub-committees will meet between that. Please reach out to Tiffany if you have any questions. [Tallen@utahvirtual.org](mailto:Tallen@utahvirtual.org)