



Blackboard Collaborate Launcher for Windows

What Is the Blackboard Collaborate Launcher?

The Blackboard Collaborate Launcher is a software application for Windows that provides a convenient and reliable way to access your Blackboard Collaborate web conferencing sessions and recordings.

Beginning Sunday, October 5, 2014, all Windows users will receive a prompt to download and install the Launcher when logging in to a live or recorded ClassConnect session, or when visiting the ClassConnect Configuration Room. Downloading and installing the Launcher is easy and will only need to be done one time.

Because the initial download may take some time, we recommend that you install the Launcher **before your first live session scheduled for Monday, October 6, 2014.**

Note for Windows 8 users: The following instructions are provided in the Desktop view. If you are currently in the Metro view, please switch to Desktop view.

Please select the instructions for your browser type:

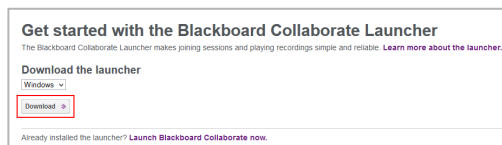
- [Chrome](#)
- [Firefox](#)
- [Internet Explorer](#)

For more support, please visit [Troubleshooting](#).

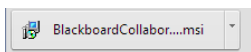
Chrome Instructions

Download and Install

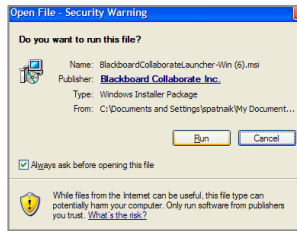
1. Click on a **ClassConnect Configuration Room**. If Room 1 is full, please visit Room 2:
 - [Room 1](#)
 - [Room 2](#)
2. Select **Windows** from the *Download the Launcher* drop-down menu and then click **Download**.



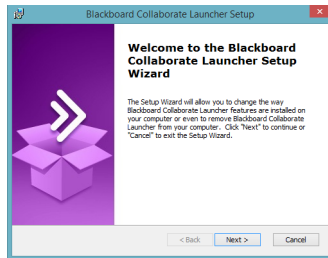
3. When the installer has finished downloading, click **the BlackboardCollaborate...** file (located at the bottom-left corner of the browser window).



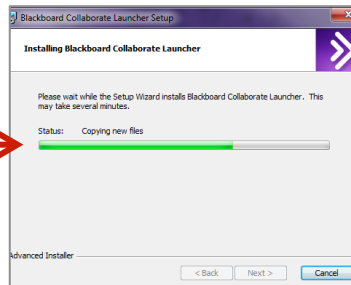
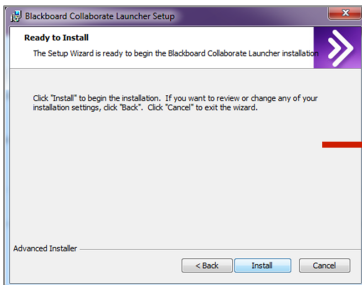
4. Click **Run**.



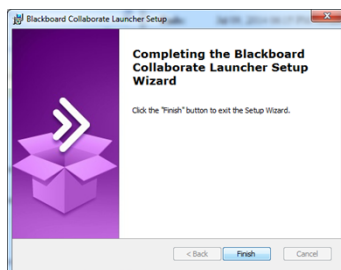
5. Click **Next** to begin the Setup Wizard.



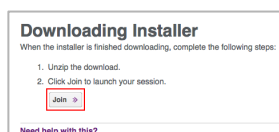
6. Click **Install** to run the Setup Wizard and then wait for the Launcher to install.



7. Click **Finish** once the Launcher is installed.



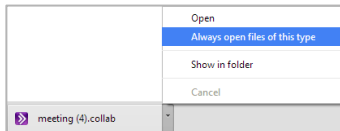
8. Return to the *Downloading Installer* page in your browser and click **Join** to go to the session. You may need to wait several minutes for the session to download and open.



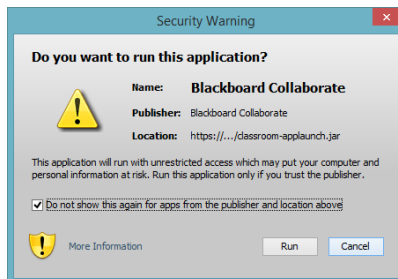
How to Join Online Sessions

If you have visited one of the ClassConnect Configuration Rooms in advance, you do not need to download the Launcher the first time you join a live ClassConnect session. Simply click the ClassConnect or session link and then select the **file name** at the bottom of your browser to open your session. If you would like the session to automatically open each time you click a session link:

1. Right-click the **meeting.collab** file (located at the bottom left-corner of the browser window) to open the menu.
2. Select **Always open files of this type**.
3. Click the **meeting.collab** file to launch your session.



4. If you receive the Security Warning pictured below, select **Do not show this again for apps from the publisher and location above** and then click **Run**.



5. Your session will now open.

Note: If in the future you *clear your browser cache* or *use a different browser* to access a session, you may see the prompt to download the Launcher again. Click **Launch Blackboard Collaborate now** to start your session.

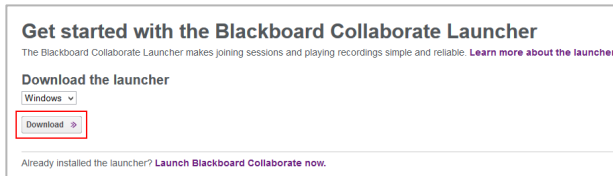


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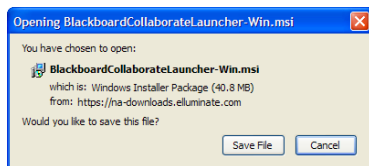
Firefox Instructions

Download and Install

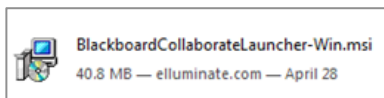
1. Click on a **ClassConnect Configuration Room**. If Room 1 is full, please visit Room 2:
 - [Room 1](#)
 - [Room 2](#)
2. Select **Windows** from the *Download the Launcher* drop-down menu and then click **Download**.



3. Click **Save File**.



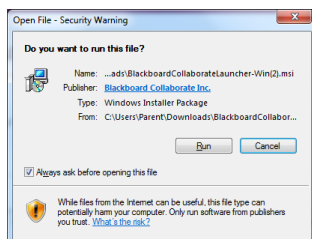
4. When the installer has finished downloading, click the **BlackboardCollaborate...** file (located at the top-right corner of the browser window).



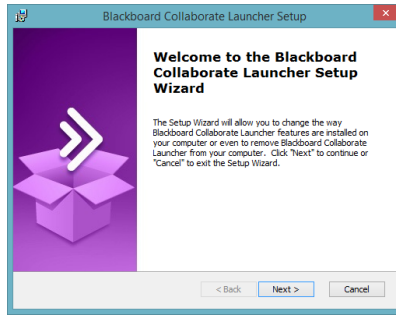
Note: You may need to click the arrow next to the search bar to click the **BlackboardCollaborate...** file.



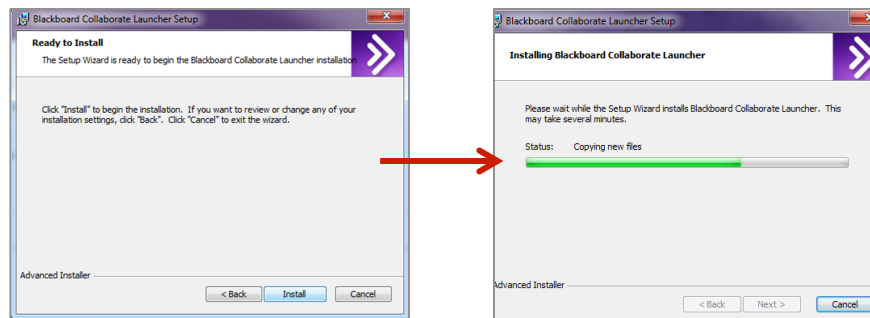
5. Click **Run**.



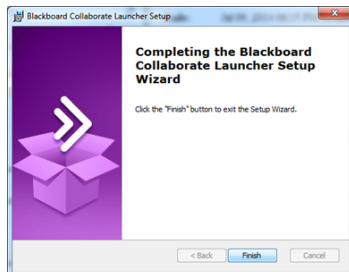
- Click **Next** to begin the Setup Wizard.



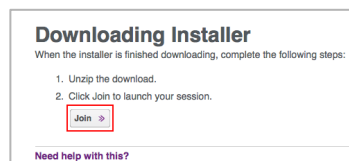
- Click **Install** to run the Setup Wizard and then wait (several minutes) for the Launcher to install.



- Click **Finish** once the Launcher is installed.



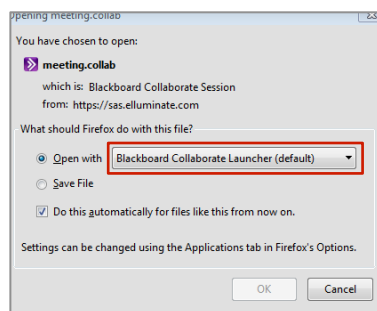
- Now that the Launcher is installed, return to the *Downloading Installer* page in your browser and click **Join**.



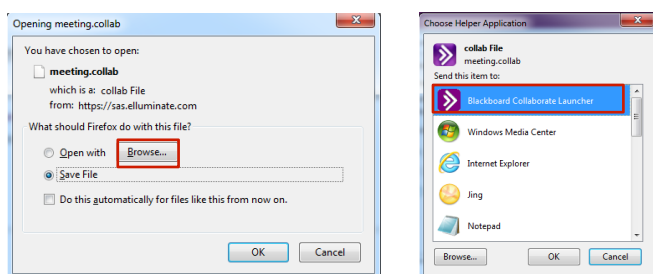
How to Join Online Sessions

If you have visited one of the ClassConnect Configuration Rooms in advance, you do not need to download the Launcher the first time you join a live ClassConnect session. When launching a session, Firefox will ask you what to do with the **meeting.collab** file. Follow the instructions below:

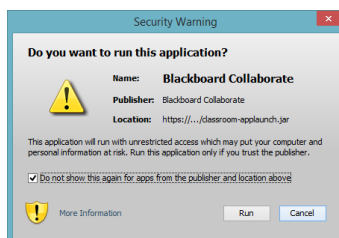
1. Select **Open with** and then **Blackboard Collaborate Launcher**. Select **Do this automatically for files like this from now on** and then click **OK**.



Note: If there is no drop-down menu, click **Browse** and then select **Blackboard Collaborate Launcher**.



2. If you receive the Security Warning pictured below, select: **Do not show this again for apps from the publisher and location above** and then click **Run**.



3. Your session will now open.

Note: If in the future you *clear your browser cache* or *use a different browser* to access a session, you may see the prompt to download the Launcher again. Click **Launch Blackboard Collaborate now** to start your session.

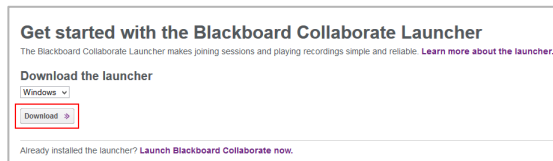


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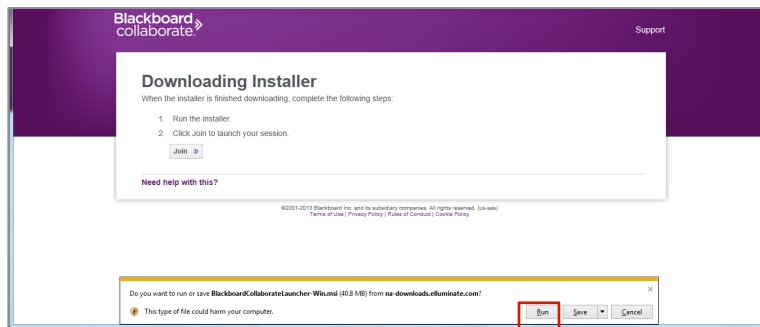
Internet Explorer Instructions

Download and Install

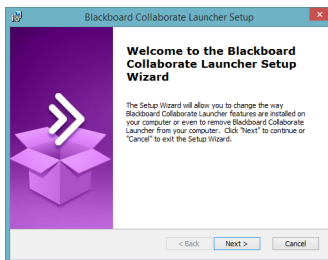
1. Click on a **ClassConnect Configuration Room**. If Room 1 is full, please visit Room 2:
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2. Select **Windows** from the *Download the launcher* drop-down menu and then click **Download**.



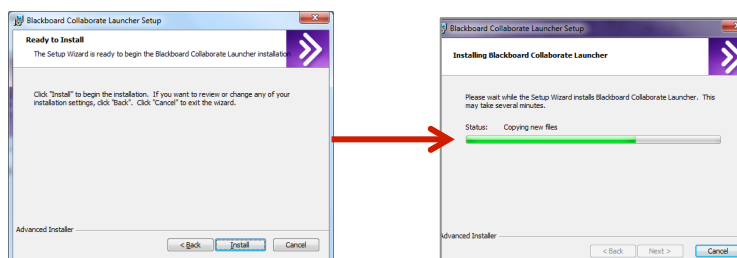
3. Click **Run** (from the pop-up box located at the bottom of the screen) to start the Blackboard Collaborate Setup Wizard.



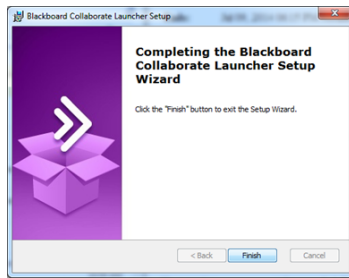
4. Click **Next** to begin the Setup Wizard.



5. Click **Install** to run the Setup Wizard and then wait (several minutes) for the Launcher to install.



- Click **Finish** once the Launcher is installed.



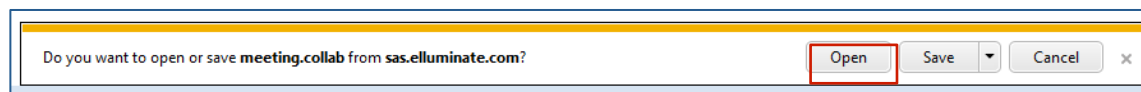
- Return to the *Downloading Installer* page in your browser and click **Join**.



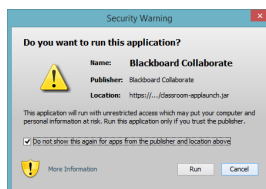
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- Click **Open**.

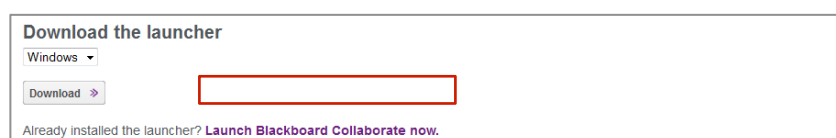


- If you receive the Security Warning pictured below, select **Do not show this again for apps from the publisher and location above** and then click **Run**.



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Troubleshooting

Visit [K12's Customer Care site](#) for support.

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